



# THE SCHOOL DISTRICT OF LEE COUNTY

Independent Sales Surtax Oversight Committee  
2855 Colonial Blvd • Fort Myers, FL 33966

Thursday, January 31, 2019 @ 6:00 p.m.

## Meeting Minutes

### **Committee Members Present:**

Frederick Atkins  
Alissa Brandemuhl  
Joe Catti  
Greta Campbell  
Sandra Dauti  
James Dozier  
Fred Elliott  
Randy Krise  
Christ Lopez  
Joe Mazurkiewicz, Jr.  
Jim Nathan  
Dennis Pearlman  
Michelle Perez-Macias  
Brian Rist  
Carmen Salome'  
Steve Shimp  
Chris Simoneau

### **Absent Committee Members:**

None

### **Lee County School Personnel Present:**

Dr. Greg Adkins – Superintendent  
Robert Dodig – School Board Attorney  
Greg Blurton – Chief Financial Officer  
Trey Davis – Chief Information Officer  
Dwayne Alton – Executive Director, Infrastructure Services  
Dr. Denise Carlin – Executive Director, Strategic Planning & Community Engagement  
Susan Malay – Executive Director, Financial Services  
Kelly Letcher – Director, Business Services  
Richard Parfitt – Director, Safety and Security  
Fredrick Ross – Director, Procurement Services  
Scott Reichenbacher – Sr. Program Manager, Facility Development & Programming  
Tracey Adams – Coordinator, Procurement Services

### **Visitor(s)**

### **School Board Members Present:**

Chris Patricca, School Board Member & Board Liaison to ISSOC  
Melisa Giovannelli, School Board Member  
Debbie Jordan, School Board Member

### **Recording Secretary:**

Joni Al-Shabibi, Executive Secretary, Procurement Services  
Greta Campbell, ISSOC Committee Secretary

## **Call to Order**

Mr. Greg Blurton called the meeting to order at 6:01 pm.

## **Approval of Minutes**

Being the first meeting of this committee, there were no minutes for approval.

## **Welcome and Introductions**

Dr. Adkins welcomed everyone and asked the Committee to introduce themselves. He then introduced the Board Liaison, Chris Patricca and Staff Liaisons, Greg Blurton and Dr. Denise Carlin. Greg Blurton then introduced District leadership in attendance and reviewed the agenda for the meeting.

## **Board Member Update**

Being the first meeting of this committee, there was nothing for the Board Liaison to report.

## **Review of ISSOC's Mission & Responsibilities**

Greg Blurton discussed the mission and responsibilities of the committee per School Board Policy 1.26.

## **Review of School Board Policy 1.26**

Rob Dodig reviewed points of School Board Policy 1.26:

- Membership Terms – 15 members plus 2 alternates that do not have voting rights (Sandra Dauti and Brian Rist).
- Organization
- Conduct of Meetings
- Sunshine Law

## **Election of Committee Chair**

Greg Blurton opened the floor to nominations for Committee Chair. Nominees were Joe Mazurkiewicz, Steve Shimp, Joe Catti, Jim Nathan and Randy Krise. Joe Catti respectfully withdrew his name for consideration. Results for first round of votes were JM – 6 votes, SS – 5 votes, JN – 3 and RK – 1. With no one having majority vote, a second round of voting of the top two nominees occurred. Joe Mazurkiewicz won with a majority vote of nine votes.

## **Election of Committee Vice-Chair**

Greg Blurton opened the floor to nominations for Committee Vice-Chair. The sole nominee was Steve Shimp. Steve Shimp was elected as the Committee Vice-Chair by majority vote.

## **Appointment of Recording Secretary**

Joe Mazurkiewicz assumed leadership of the meeting by asking for a volunteer to serve as Committee Secretary. Greta Campbell volunteered for this position.

## **Public Comment Guidelines**

Establishment of guidelines for public comment at future meetings was discussed.

- Public Comment Length – James Dozier made a motion to follow the same policy that the School Board holds at their public meetings – 3 minutes. Fredrick Atkins seconded the motion. With no further discussion, all approved.
- Placement of public comment on future agendas – Randy Krise made a motion to have public comment towards the beginning of the meetings. Joe Catti seconded the motion. With no further discussion, all approved.
- Content of public comments – Steve Shimp made a motion to limit input to the business of the committee and its agenda. Randy Krise seconded the motion with the comment that the Committee Chair should have control of public contents. With no further discussion, all approved.

## **Meeting Schedule**

Rob Dodig reminded the committee that per School Board Policy 1.26, there was a minimum requirement to hold meetings on a quarterly basis each calendar year. The following suggestions were made for consideration:

- Committee/staff workshops to get committee members up to speed
- Hold meetings once a month instead of quarterly
- Hold meetings quarterly

Steve Shimp made a motion for the committee to meet quarterly with the understanding that Joe Mazurkiewicz and Greg Blurton would meet to provide necessary information to the committee before the next meeting and to determine when that meeting would be held. Joe Catti seconded the motion. With no further discussion, all approved. Mr. Mazurkiewicz stated that once the next meeting date was set, he would send a 30-45 day reminder to the Committee members.

Randy Krise told the committee he sits on another county government committee, and that a monthly briefing email was sent to him monthly. He made a motion that the ISSOC be provided this type of communication. Mr. Mazurkiewicz countered the motion and asked that he be allowed to meet with Mr. Blurton to best prepare for upcoming meetings and communications. Mr. Krise withdrew his motion.

## **Public Comment**

One member of the public had a public comment.

## **Sales Tax Budget Forecast**

A handout of the Sales Tax Budget Forecast was given to each committee member. Greg Blurton discussed the sections of this forecast and answered committee member's questions.

## **Good of the Order**

No comments were made.

## **Meeting Adjourned**

With no further business, Randy Krise made a motion to adjourn. Joe Catti seconded the motion. Meeting adjourned at 7:45pm.

ISSOC Approved 03.28.19



